



***To ensure compliance with the assessment adjustment and to avoid civil penalties, CARE recommends that retailers take action on the following:***

**1. As of January 1, 2019, customer invoices must include the \$0.35 per square yard assessment.**

Please note that CalRecycle requires the invoice label to follow a precise protocol. The assessment must be clearly visible on invoices or functionally equivalent billing documents as a separate line item and shall be accompanied by a brief description of the assessment or a label approved by the Department.

**Below are the only CalRecycle approved labels:**

- California Carpet Stewardship Assessment
- CA Carpet Stewardship Assessment
- CA Crpt Stewardship Assessment
- CA Crpt Stwdshp Asmt
- CA Carpet Assessment

For additional information regarding labeling, visit: [www.CalRecycle.ca.gov/Carpet/ApprovLabels](http://www.CalRecycle.ca.gov/Carpet/ApprovLabels).

For a detailed explanation on how to calculate the Assessment, as well as examples for a variety of invoices, visit: [www.CarpetRecovery.org/CA-retailers](http://www.CarpetRecovery.org/CA-retailers).

**2. The scope of AB 2398 includes all carpet and carpet tile sold into California.**

The Carpet Stewardship Assessment must be included on all carpet and carpet tile sold and/or shipped into California.

This includes:

- Manufactured carpet that is used in commercial and residential buildings (indoor/outdoor included)
- Commercial and residential broadloom carpet or modular carpet tiles
- Carpet does NOT include rug, pad, cushion or underlayment
- Carpet does NOT include synthetic turf

**3. You are required to purchase carpet only from carpet manufacturers in compliance with AB 2398.**

The California Department of Resources, Recycling and Recovery (CalRecycle) posts a notice on its website [CalRecycle.ca.gov/Carpet/MfrBrands](http://CalRecycle.ca.gov/Carpet/MfrBrands) listing manufacturers that are in compliance with AB 2398. The wholesaler and retailer that distributes or sells carpet shall monitor this website. If you do not see your manufacturer on the list, please contact your manufacturer, CalRecycle or CARE.

Please recall there are civil penalties for non-compliance of \$1,000/day or up to \$10,000/day if the violation is intentional, knowing or negligent.

#### **4. Exemptions**

The law covers all carpet sold and/or shipped into the state of California. If you sell carpet to someone whose ship-to address is outside of the state of California, or outside of the United States, for example, the sale shall not include the California Carpet Stewardship Assessment. Please send the exemption form to your carpet manufacturer when completed. For a copy of the exemption form, please go to the CARE website, [CarpetRecovery.org/CA-retailers](http://CarpetRecovery.org/CA-retailers).

#### **5. Retain Records for Three Fiscal Years**

Retailers must retain the following records for sales of carpet into California for a period of three fiscal years:

1. Manufacturer of the Carpet
2. Date(s) the retailer ordered or purchased the carpet from the manufacturer
3. Date(s) the retailer sold or offered the carpet for promotional purposes
4. Retailer Invoice(s) or functionally equivalent billing documents showing California Carpet Stewardship Assessment
5. Certification Letter(s) from the department if provided by a manufacturer to demonstrate that carpet from the manufacturer is or was subject to a Department-approved stewardship plan.

**Remember: Effective January 1, 2019, all carpet sold and/or shipped in California is required to be assessed at \$0.35 per square yard at the point of sale.**